



Record keeping

Record keeping is an important part of any 4-H project and everyday life. Adults in today's society have to keep financial records for proof that bills have been paid, proof of insurance to drive and many records for tax purposes for "Uncle Sam."

4-H record keeping can benefit the 4-H member in many ways. It usually has everything organized in one place for future reference. Once all together it can be used for county, district, state and national recognition programs. It can be used to help you once you start applying to schools or college after high school. The information in your records can be used to apply for school scholarships or to fill out job applications.

There are many expenses associated with youth horse or livestock projects. Sometimes parents help the youth member out with these expenses. Unless you keep accurate records, you may not have a realistic view of the actual expense of animal ownership.

The following pages have been provided to you to gather your records in one place. Additional pages can be added if necessary.



What is the name of your 4-H Club? _____

Are you an officer or committee member? ___ Yes or ___ No. If yes,
explain _____

Circle the months that you attended your 4-H Horse Club regular monthly meetings.

January February March April May June
July August September October November December

List hay expenses for each month.

Month	Type of hay	Costs
Ex. January	Timothy	\$180

Veterinary and medical expenses:

List costs of routine health check up and health papers for your horse(s).

Horse's name	Date of exam & papers	Costs
Ex. Herbie	1/15/09 Check up, coggins	\$130

