

**North American International Livestock Exposition  
State 4-H Leader Verification  
All Teams**

I verify that my university has a risk management plan for programs serving minors that meets, at a minimum, the requirements outlined in the University of Kentucky Client Protection and Risk Management policies found at <https://extensionmanual.ca.uky.edu/client-protection-handbook>.

I verify that all paid staff and volunteers from my university who accompany the 4-H delegation and/or are reasonably anticipated to have direct contact or interaction with minor participants have been background checked, screened, and approved by my university, including those who are serving as leaders on any 4-H Management Teams for the overall event. This screening includes a criminal history background check, including screening via the National Sex Offender Registry. The background checks, at a minimum, will satisfy the requirements of Client Protection and Risk Management policies at the University of Kentucky.

I verify that all paid staff and volunteers from my university understand and agree to the provisions set forth by the Kentucky 4-H Program code of conduct.

I verify that the paid staff and volunteers from my university will operate and participate in the 4-H Events at the North American International Livestock Exposition in a reasonably safe manner to include at a minimum:

- Using all appropriate risk management forms related to the operation of the competition and show.
- Understanding and abiding by mandatory reporting requirements related to known or suspected abuse or neglect of minors.
- Properly supervising minors at all times while participating. This supervision includes an appropriate participant-to-supervisor ratio, based on guidelines provided by the University of Kentucky Client Protection and Risk Management policies <https://manual.ca.uky.edu/19-risk-management>
- Reporting misconduct by paid staff, volunteers, or minor participants to the University of Kentucky, Kentucky 4-H Department.
- Understanding safety and security procedures; response protocols for injury/illness; pick-up/drop-off of minor participants; and security measures for emergencies such as weather alerts, missing persons, accidents, etc. while onsite at the Kentucky State Fairground.

I understand that paid staff and volunteers from my university will be functioning under the operating procedures, practices, and scope of duties with oversight and risks associated with my university.

**Name of State 4-H Leader** \_\_\_\_\_

**University** \_\_\_\_\_

**Signature of State 4-H Leader** \_\_\_\_\_ **Date** \_\_\_\_\_

